



Code of Conduct and Student Contract

The New Start Summer Program encourages and expects an environment of mutual respect among students, staff, and faculty. In addition to the policies, procedures and codes in effect at the University of Arizona, the New Start Summer Program expects students to adhere to the following guidelines.

By completing my New Start Summer Program contract, I agree to abide by the following:

1. **UA Policies & Codes:** I understand that as a New Start student I am bound by and agree to adhere to all of the University of Arizona's established rules and regulations including the Code of Academic Integrity and the UA Student Code of Conduct. I understand that failure to abide by these standards may result in expulsion from the New Start Summer Program along with any additional sanctions imposed by the Dean of Students office. I authorize the New Start Summer Program to contact my family or advocate in the event that I violate this contract.
2. **Program Fees:** I understand that I am financially responsible for all program-related fees posted to my University Bursar's account. These fees include the Program Fee, Residence Hall Fee (if living in the residence hall), Summer Tuition, and any related University Student Fees. I hereby authorize New Start Summer Program staff to post these fees to my Bursar's account upon receipt of this completed contract.
3. **Class Assignment:** I recognize that the New Start staff evaluates my major, placement scores, high school preparation, and course availability in determining the most appropriate summer course for me. I understand that this placement may not be in my preferred subject area; however, I agree to enroll in the courses I am assigned by the New Start staff for a minimum of at least six units.
4. **Math Placement:** I understand that if I am initially placed into a math course based on my online math placement test, I will take a second math assessment in person at the start of the program. If my scores on this math assessment are cause for concern, I understand that the New Start staff may change my course from math to English or anthropology.
5. **Attendance & Absences:** I will attend and actively participate in my classes each day. I understand that if I am absent *more than twice*, my continued enrollment in the program is in jeopardy and I risk being administratively dropped from class and from the program. I understand that if I am administratively dropped from my classes, I may be responsible for paying back any financial aid awarded for those classes. I agree not to schedule any summer activities such as trips, family vacations or high-school related activities that may conflict with the New Start Summer Program course dates. I understand that I am responsible for the instructors' tardy policies as stated in the course syllabus. I agree to notify my instructor, peer advisor, and any appropriate program staff if I am unable to attend class.
6. **Tutoring:** I will attend and fully participate in all required tutoring/preceptor sessions.
7. **Scheduled Meetings:** I agree to personally meet with my peer advisor twice during the six weeks of the program. My peer advisor will schedule these meetings based on mutual availability.



8. **Staff Communications:** Because of the cooperative nature of the program, I understand that my absences, course progress and grades may be discussed by program staff and instructors. Student progress will not be discussed with any other individuals not employed by the University as governed by federal FERPA requirements. I hereby authorize my instructors to discuss my course progress and grades with New Start staff and vice versa.
9. **Program Withdrawal:** I understand that if I am asked to leave the program or voluntarily withdraw for any reason, I am still financially responsible for all program-related fees and will not receive a refund. I also understand that should I withdraw prior to the end of New Start, the Office of Scholarships & Financial Aid may adjust, reduce or rescind any financial aid or fee waivers I have received in accordance with federal law and that I am responsible for the remaining balance (up to 100% of New Start tuition and fees). I also understand that if I am living in the residence hall, I am required to vacate my room within 24 hours of my withdrawal.
10. **Photo & Media Release:** I grant full permission to record my participation in any of the components of the New Start Summer Program (including New Start sponsored events) for photos, motion pictures, TV, radio, recordings, video tape, e-mail, web page and other media known or unknown, and use them, no matter by who taken, in any manner for publicity, promotion, advertising, trade, or commercial purposes without reimbursement of any kind or the need to pay me any fee.
11. **University Requirements:** I agree to complete the paperwork and processes detailed in the Contract Packet Checklist prior to my arrival on campus in order to assure my smooth transition into the New Start Summer Program.
12. **New Student Orientation:** By submitting this form, I agree to attend the New Start-specific New Student Orientation session on June 14. If I have already signed up for another orientation date, I authorize UA staff to cancel that date and change my orientation to the June 14 date (please plan accordingly and make sure your family is aware of this change). The change into this date will not affect my course enrollment or availability if I was originally planning to attend Orientation at an earlier date. There will not be a change fee to switch into the June 14, 2023 Orientation.

Cancellation of Your New Start Summer Program Contract

Should I decide not to attend the program, I understand that I must complete the Contract Cancellation form online by **June 1, 2023**. I understand that I will be responsible for the \$250.00 program fee if I cancel after June 1, 2023 or do not show up to the program. I understand that it is my responsibility to reschedule my orientation by contacting the Next Steps Center. I understand that if I select a new Orientation date after cancelling the program, I will be charged a fee.

Please Note: Notifying the Office of Admissions that you will not be attending the University of Arizona is not sufficient to receive a refund from the New Start Summer Program. You must still complete the Contract Cancellation form.

Acceptance of New Start Summer Program Contract

